



## TRANSPORTATION CABINET

Frankfort, Kentucky 40622  
www.transportation.ky.gov/

**Steven L. Beshear**  
Governor

**Michael W. Hancock, P.E.**  
Secretary

### MEMORANDUM

**TO:** All Prequalified Contractors

**FROM:** Diana Castle Radcliffe, P.E. *DCR*  
Director  
Division of Construction Procurement

**DATE:** November 10, 2014

**SUBJECT:** Mandatory Pre-Bid Conference  
Campbell County  
Contract ID 14-1299  
Culvert Replacement  
December 12, 2014 Letting

The Department of Highways will conduct a Mandatory Pre-Bid Conference and Mandatory Field Review for the subject project. The conference will be held December 4, 2014 at 9:30 a.m. prevailing time at Planning and Development Services of Kenton County (PDS) ~ formerly Northern KY Area Planning Commission, 2332 Royal Drive, Fort Mitchell, KY 41017.

Any company that is interested in bidding on the subject project or being part of a joint venture must be represented at the Pre-Bid Conference and at each Field Review location by at least **one person of sufficient authority to bind the company**. No individual can represent more than one company. At the conference and subsequent field review a roster will be taken of the representatives present.

**ONLY COMPANIES REPRESENTED AT THE CONFERENCE AND AT EACH FIELD REVIEW LOCATION WILL BE ELIGIBLE TO HAVE THEIR BIDS OPENED AT THE DATE OF LETTING.**

If you have any questions, please feel free to contact this office at 502-564-3500.

DCR/lar



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**SPECIAL NOTE FOR PRE-BID CONFERENCE  
DISTRICT 6  
CAMPBELL COUNTY  
ITEM NO 6-8703.00**

The Department will conduct a Mandatory Pre-Bid Conference and Field Review of the subject project on **Thursday, December 4, 2014 at 9:30 AM Eastern Standard Time.**

**Location:**

**Planning and Development Services of Kenton County (PDS) ~ formerly  
Northern KY Area Planning Commission**

**2332 Royal Drive**

**Fort Mitchell, Kentucky 41017-2088**

**Phone: (859) 331-8980**

**Contact Information:** Carol Callan-Ramler, KYTC, 859-341-2707 x272

Any company that is interested in bidding on the subject project or being part of a joint venture shall be represented at the conference by at least **one person of sufficient authority to bind the company**. No individual can represent more than one company. At the conference and during the subsequent field review of the subject culvert, a roster shall be taken of the representatives present. **Only companies represented at the conference and during the field review will be eligible to have their bids opened at the date of letting.**

During the field review at the project site on Riverboat Row in Newport, Kentucky, the company representatives and the Department of Highways officials be available to answer questions.

The field review is not intended for bid estimation. **The Contractor shall be required to furnish approved High Visibility Apparel for all of their representatives present at the field review.**

The purpose of the conference and field review is to familiarize all prospective bidders with the contract requirements and the location and condition of all structures within the scope of the contract.

Department of Highways officials present at the conference and during the field review will answer questions concerning the project.